# FINANCIAL STATEMENTS

**DECEMBER 31, 2022** 

BOISVENU & COMPANY, P.C. Certified Public Accountants Bingham Farms, Michigan

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MEMBER MICHIGAN ASSOCIATION OF CERTIFIED PUBLIC ACCOUNTANTS

AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS

#### INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of SEEDLINGS...Braille Books for Children

## **Opinion**

We have audited the accompanying financial statements of SEEDLINGS...Braille Books for Children (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SEEDLINGS...Braille Books for Children as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SEEDLINGS...Braille Books for Children and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SEEDLINGS...Braille Books for Children's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SEEDLINGS...Braille Books for Children's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SEEDLINGS...Braille Books for Children's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## **Report on Summarized Comparative Information**

We have previously audited SEEDLINGS...Braille Books for Children's December 31, 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated April 14, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Boissenn & Company, P.C.

April 19, 2023

## STATEMENT OF FINANCIAL POSITION

# DECEMBER 31, 2022, WITH COMPARATIVE TOTALS FOR 2021

	2022	2021
ASSETS		
Current Assets		
Cash	\$ 61,105	\$ 155,572
Investments appropriated for operations	50,000	50,000
Accounts receivable	12,768	917
Supplies	163,241	113,043
Right-of-use asset - operating lease, current	40,780	
Total Current Assets	327,894	319,532
Non-current Assets		
Investments - net of appropriations	3,127,808	3,899,566
Equipment - net	28,904	22,248
Security deposit	2,288	2,288
Right-of-use asset - operating lease, net of current	13,096	
Total Non-current Assets	3,172,096	3,924,102
TOTAL ASSETS	\$ 3,499,990	\$ 4,243,634
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accrued expenses	\$ 20,639	\$ 22,499
Lease liability - operating lease, current	41,223	-
Total Current Liabilities	61,862	22,499
Long-term Liabilities		
Lease liability - operating lease, net of current	13,244	
Total Long-term Liabilities	13,244	
Total Liabilities	75,106	22,499
Net Assets		
Without donor restrictions		
Undesignated	2,186,236	3,010,082
Board designated	1,201,053	1,201,053
Total Net Assets Without Donor Restrictions	3,387,289	4,211,135
With donor restrictions	37,595	10,000
Total Net Assets	3,424,884	4,221,135
TOTAL LIABILITIES AND NET ASSETS	\$ 3,499,990	\$ 4,243,634

## STATEMENT OF ACTIVITIES

# YEAR ENDED DECEMBER 31, 2022, WITH COMPARATIVE TOTALS FOR 2021 $\,$

	Without Donor	With Donor	To	al	
	Restrictions	Restrictions	2022	2021	
OPERATING REVENUE					
Book sales	\$ 132,547	\$ -	\$ 132,547	\$ 129,684	
OPERATING EXPENSES					
Program	774,716	-	774,716	722,410	
Management and general	25,965	<u> </u>	25,965	25,266	
Total Operating Expenses	800,681		800,681	747,676	
DEFICIENCY FROM OPERATIONS	(668,134)		(668,134)	(617,992)	
SUPPORT AND OTHER EXPENSES					
Contributions	285,662	37,595	323,257	370,645	
Grants	121,627	-	121,627	115,154	
Special events and auxiliary activities - net	52,871	-	52,871	49,980	
Contributions of non-financial assets	19,866	-	19,866	14,788	
Investment income - net	143,243	-	143,243	107,505	
Realized and unrealized loss on investments - net	(740,001)	-	(740,001)	(395,381)	
Fund raising expenses	(48,390)		(48,390)	(45,418)	
	(165,122)	37,595	(127,527)	217,273	
Net assets released from restrictions	10,000	(10,000)			
TOTAL SUPPORT AND OTHER EXPENSES	(155,122)	27,595	(127,527)	217,273	
OTHER CHANGES IN NET ASSETS	(590)		(590)		
CHANGE IN NET ASSETS	(823,846)	27,595	(796,251)	(400,719)	
NET ASSETS, beginning of year	4,211,135	10,000	4,221,135	4,621,854	
NET ASSETS, end of year	\$ 3,387,289	\$ 37,595	\$ 3,424,884	\$ 4,221,135	

## STATEMENT OF FUNCTIONAL EXPENSES

# YEAR ENDED DECEMBER 31, 2022, WITH COMPARATIVE TOTALS FOR 2021

			Ma	nagement		Fund	To	otal	
	]	Program		l General	I	Raising	 2022		2021
Book production materials	\$	219,968	\$	_	\$	-	\$ 219,968	\$	208,067
Salary and wages		358,119		16,011		36,416	410,546		383,638
Payroll taxes		27,840		1,245		2,831	31,916		29,344
Other personnel costs		17,041		931		888	18,860		19,793
Occupancy		70,954		1,478		1,478	73,910		70,609
Telephone		2,871		31		152	3,054		2,761
Postage and mail service		6,092		72		1,003	7,167		6,574
Office supplies		8,708		33		602	9,343		8,326
Equipment repair and maintenance		7,207		262		262	7,731		9,084
Printing, promotion and website		19,000		-		2,111	21,111		16,149
Production development,									
conferences and membership		660		-		69	729		966
Transportation		5,593		308		358	6,259		6,397
Outside services		19,866		5,062		1,688	26,616		21,518
Directors and officers insurance		639		320		320	1,279		1,279
Total Functional Expenses									
Before Depreciation		764,558		25,753		48,178	838,489		784,505
Depreciation		10,158		212		212	 10,582		8,589
Total Functional Expenses	\$	774,716	\$	25,965	\$	48,390	\$ 849,071	\$	793,094

## STATEMENT OF CASH FLOWS

# YEAR ENDED DECEMBER 31, 2022, WITH COMPARATIVE TOTALS FOR 2021

		2022		2021
CASH FLOWS FROM OPERATING ACTIVITIES		_		
Change in net assets	\$	(796,251)	\$	(400,719)
Adjustments to reconcile change in net assets to				
net cash used by operating activities				
Depreciation		10,582		8,589
Realized loss (gain) on investments		377,923		(26,061)
Unrealized loss on investments		362,078		421,442
(Increase) decrease in operating assets				
Accounts receivable		(11,851)		1,949
Supplies		(50,198)		(14,961)
Right of use - operating lease asset		(53,876)		-
Increase (decrease) in operating liabilities				
Accrued expenses		(1,860)		4,854
Lease liability - operating lease		54,467		
NET CASH USED BY OPERATING ACTIVITIES		(108,986)		(4,907)
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of equipment		(17,239)		(17,813)
Purchase of investments	(	(2,678,319)	(	(1,995,807)
Proceeds from sale of investments		2,710,077		1,948,303
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES		14,519		(65,317)
NET DECREASE IN CASH		(94,467)		(70,224)
CASH, beginning of year		155,572		225,796
CASH, end of year	\$	61,105	\$	155,572

#### NOTES TO FINANCIAL STATEMENTS

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Organization

SEEDLINGS...Braille Books For Children is a nonprofit organization exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code as an organization that is not a private foundation.

The Organization was established in 1984 to provide quality literature in Braille for young readers at an affordable price, thereby fostering the love of reading and increasing the rate of literacy among people who are blind.

The Organization's program and supporting services are as follows:

### **Program Services**

SEEDLINGS...Braille Books For Children is organized under the laws of the State of Michigan to promote literacy among the blind by providing blind children with quality, thought-provoking and entertaining literature in braille that is given away or sold domestically and internationally.

#### Management and General

This includes the functions necessary to maintain an adequate working environment, provide proper administrative support of the Organization's programs, and manage the financial and budgeting responsibilities of the Organization.

### **Fund Raising**

This provides the structure necessary to encourage and secure support from individuals, foundations and government agencies.

#### Basis of Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets that are based upon the existence or absence of restrictions on use that are placed by its donors: net assets without donor restrictions and net assets with donor restrictions.

#### NOTES TO FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Presentation (continued)

Net assets without donor restrictions are resources available to support operations and not subject to donor restrictions. The only limits on the use of net assets without donor restrictions are the broad limits resulting from the nature of the Organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations. This includes board designated net assets which are designated for the Organization's activities. These designations are based on actions by the Board of Directors, which can be altered or revoked at a future time.

Net assets with donor restrictions are subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, such as those that the donor stipulates that resources be maintained in perpetuity.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

#### **New Accounting Pronouncements**

In September 2020, FASB issued ASU 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets.* The amendments expand presentation and disclosure requirements for contributed nonfinancial assets (also referred to as gifts-in-kind). The amendments require that contributed nonfinancial assets be presented as a separate line item in the statement of activities, apart from contributions of cash or other financial assets. In addition, the ASU also require expanded disclosures relating to each category of contributed nonfinancial assets. Specifically, nonprofit organizations must disclose contributed nonfinancial assets received disaggregated by category that depicts the type of assets contributions. FASB ASU No. 2020-07 is effective for annual periods beginning after June 15, 2021, and interim periods within annual periods beginning after June 15, 2022. Early adoption is permitted. The Organization adopted the new standard effective January 1, 2022, the first day of the Organization's fiscal year using the full retrospective method. There are no significant changes in any financial statement line item that resulted from adopting ASU 2020-07, in comparison to the prior year.

#### NOTES TO FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

New Accounting Pronouncements (continued)

In February 2016, FASB issued ASU 2016-02, *Leases (Topic 842)* that requires a lessee to recognize on the statement of financial position a liability to make lease payments (lease liability) and a right-of-use asset representing its right to use the underlying asset for the lease term, regardless of classification of a lease as an operating or finance lease (previously capital lease). The Organization adopted ASU 2016-02 on January 1, 2022, using the modified retrospective approach for operating leases, with a term greater than 12 months. The Organization also elected the package of practical expedients permitted under the new standard that allowed the Organization to carry forward historical lease classification for existing leases on the adoption date, and allowed the Organization not to assess whether an existing contract contains a lease or initial direct cost. As permitted by the guidance, prior comparative periods will not be adjusted under this method. Retrospective implementation of this new lease standard resulted in a \$590 reduction to the Organization's net asset and is reported as other changes in net assets.

### Cash and Cash Equivalents

For purposes of the statement of cash flows, highly liquid investments with maturities of three months or less when purchased are considered cash equivalents and recorded at cost, which approximates fair value. The Organization has no cash equivalents at December 31, 2022.

#### Accounts Receivable

The Organization considers accounts receivable to be fully collectible at December 31, 2022; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

#### Investments

Investments are recorded at fair value, or for gifts of investment securities, market value at the date of the gift. Gains or losses on the disposition of investments are determined on the average cost basis. Investment income and realized and unrealized gains are reported in the statement of financial position and activities as increases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or law. Investment losses reduce net assets with donor restrictions only to the extent that donor imposed restrictions on net appreciation of the fund have not been met (or used) before the loss occurs. Any remaining losses are reported as decreases in net assets without donor restrictions.

#### NOTES TO FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### Equipment

Equipment is recorded at cost or, if donated, at the estimated fair value at the time of the donation. Depreciation is provided on a straight-line basis over the estimated useful lives of five years. The Organization's policy is to capitalize acquisitions of \$1,000 or more. Expenditures for major renewals and betterments that extend the useful lives of equipment are capitalized. Expenditures for maintenance and repairs are charged to expense as incurred.

### Right-of-use Lease Assets and Liabilities

The Organization recognizes right-of-use lease assets and liabilities for leases with an initial capitalized value exceeding \$5,000. The Organization has elected to use the risk-free discount rate in accordance with FASB ASC 842-20-30-3 unless there is a rate implicit in the lease.

### Revenue and Support

Agency contract arrangements with foundations, corporations or governmental agencies constitute and are accounted for as conditional contributions since the resource provider does not receive commensurate value for the consideration received by the Organization; rather, the purpose of an arrangement is for the benefit of the general public. Revenue is recognized when the condition is satisfied. Conditions are satisfied based on incurring qualified expenses, and/or satisfying a milestone, and/or execution of other deliverable units of service. A refundable advance is recorded when the Organization receives assets (i.e. cash) in advance of the satisfaction of the conditions within these arrangements. As of December 31, 2022, there were no refundable advances recorded for agency contracts.

Retroactive determination of allowable costs by resource providers may result in final settlements different from interim payments for reimbursable services submitted by the Organization. Revenue is reported at the estimated net realizable amounts from resource providers for services rendered, including estimated retroactive adjustments under reimbursement agreements. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

Contributions received are recorded as net assets with donor restrictions or net assets without donor restrictions, depending on the existence or nature of any donor restrictions.

The Organization elects to report restricted contributions that were initially conditional and for which both the condition and the restriction simultaneously occur, as increases in net assets without donor restrictions in accordance with *Presentation of Financial Statements of Not-for-Profit Entities* FASB ASC 958-605-45-4B.

#### NOTES TO FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue and Support (continued)

The Organization reports unconditional gifts of cash and other assets as support with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. If the contribution and use of purpose restricted donations occurs in the same period, then the support will be recorded as without donor restrictions.

The Organization reports gifts of property and equipment as support without donor restrictions unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

In accordance with *Revenue from Contracts with Customers* FASB 606-10-50, revenue from program income is recognized as service is rendered. Revenue under contracts is recognized on the basis of actual time incurred multiplied by the billable hourly rate stated in the contract, plus materials expense incurred. In cases where costs are incurred in advance of billings, a receivable is recorded in the period during which the expenses are incurred. In cases where billings are in excess of costs or advance payments are received, deferred revenue is recorded in the period during which the advance is received and recognized as income when the related service is rendered.

The Organization receives donated services and supplies from various organizations and individuals in order to accomplish its program objectives. Contributions of donated services that create or enhance non-financial assets or require specialized skills that are provided by individuals possessing those skills, and that would typically need to be purchased if not provided by donation are recorded at their fair values in the period received.

#### Functional Classification of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification of expenses by function. Directly identifiable expenses are charged to the associated program and supporting services. Certain indirect costs have been allocated among the programs and supporting services benefited. Personnel and related costs are allocated based on estimates of time and effort. Other costs, such as occupancy, are allocated on a square footage basis.

#### NOTES TO FINANCIAL STATEMENTS

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

### **Tax Positions**

The Organization is subject to routine audits by taxing jurisdictions; however, there are no audits currently in progress for any tax periods. The Organization believes it is no longer subject to income tax examinations for fiscal years ended prior to December 31, 2015.

#### Fair Value Disclosure

Generally accepted accounting principles require disclosure of an estimate of fair value of certain financial instruments. The Organization's significant financial instruments are cash, accounts receivable, and other short term assets and liabilities. For these financial instruments, carrying values approximate fair value.

## 2. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Organization's financial assets as of December 31, 2022, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the statement of financial position date.

Financial assets, at year end	\$ 3,251,681
Less those unavailable for general	
expenditures within one year, due to:	
Contractual or donor-imposed restrictions:	
Restricted by donor with time or purpose	
restrictions	(37,595)
Board designations:	
Give-away Programs	(1,201,053)
Financial assets available to meet cash needs	
for general expenditures within one year	\$ 2,013,033

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as general expenditures, liabilities, and other obligations come due.

#### NOTES TO FINANCIAL STATEMENTS

#### 3. FAIR VALUE MEASUREMENTS

Various inputs may be used in determining the fair value of the Organization's assets and liabilities measured on a recurring basis. These inputs are market-based measurements based on and determined by the assumptions that market participants would use in pricing an asset or a liability and are summarized into three levels:

- Level (1): Inputs to the valuation methodology are quoted prices for identical assets in active markets.
- Level (2): Inputs to the valuation methodology include quoted prices for similar assets in active markets, and inputs that are observable for the asset, either directly or indirectly.
- Level (3): Inputs to the valuation methodology are unobservable and significant to the fair value measurement (including the Organization's own assumptions in determining the fair value of an asset or a liability).

Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the asset or liability based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about projections market participants would use in developing a price that would be received to sell an asset or paid to transfer a liability based on the best information available in the circumstances. The inputs or methodology used for valuing securities are not necessarily an indication of the risk associated with investing in those securities.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Organization's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

The following table summarizes the Organization's inputs used to determine their values on December 31, 2022:

	Level 1	Level 2	Level 3
Investments	\$ 2,502,966	\$ 674,842	\$ -

## NOTES TO FINANCIAL STATEMENTS

## 4. INVESTMENTS

Investments are carried at fair value and at December 31, 2022, are as follows:

		Fair
	Cost	Value
Cash	\$ 56,620	\$ 56,620
Exchange Traded Funds	633,085	610,890
Certificates of Deposit	724,873	674,842
Mutual funds	98,068	94,861
Stocks	2,262,773	1,738,858
Warrants	18,075	1,737
	\$ 3,793,494	\$ 3,177,808

The following schedule details the investment income in the statement of activities for the year ended December 31, 2022:

Interest and dividend income	\$ 160,888
Investment fees	 (17,645)
	\$ 143,243

# 5. EQUIPMENT

At December 31, 2022, equipment consists of the following:

	Beginning Balance	Additions	Dispositions	Ending Balance
Equipment Less accumulated depreciation	\$ 219,848	\$ 17,239	<u>\$</u>	\$ 237,087 208,183
				\$ 28,904

#### NOTES TO FINANCIAL STATEMENTS

### 6. LEASE COMMITMENTS

The Organization has an operating lease for office facilities expiring April 30, 2024. Pursuant to adopting FASB ASC 842, the Organization determines if an arrangement is a lease at the inception of a contract, and recognizes operating lease expense on a straight-line basis over the lease term. Leases with an initial term of twelve months or less are not recorded on the statement of financial position and are expensed on a straight-line basis.

Operating lease right-of-use assets and lease liabilities as of December 31, 2022 are as follows:

Right-of-use assets:
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Current operating lease assets	\$ 40,780
Non-current operating lease assets	 13,096
Total operating lease assets	\$ 53,876
Lease liabilities:	
Current operating lease liabilities	\$ 41,223
Non-current operating lease liabilities	 13,244
Total operating lease liabilities	\$ 54,467

The following summarizes the weighted average remaining operating lease term and discount rate as of December 31, 2022:

Weighted Average Remaining Lease Term: 1.30 years Weighted Average Discount Rate: 3.80%

Operating expenses for the lease activity of the Organization for the year ended December 31, 2022 are as follows:

Lease Type:

Operating lease costs	\$ 45,166
Short-term lease costs	 3,960
Total lease costs	\$ 49,126

#### NOTES TO FINANCIAL STATEMENTS

### 6. LEASE COMMITMENTS (continued)

The aggregate future lease payments below summarize the remaining future undiscounted cash flows for the operating lease as of December 31, 2022, and a reconciliation to operating lease liabilities reported on the statement of financial position:

2023	\$ 45,608
2024	 15,203
Total lease payments	60,811
Less interest	 6,344
Present value of lease liability	54,467
Less current portion	 41,223
Long-term portion	\$ 13,244

#### 7. NON-CASH CONTRIBUTIONS

For the year ended December 31, 2022, the Organization recognized the following contributed nonfinancial assets within the statement of activities:

Services <u>\$ 19,866</u>

All gifts in-kind received by the Organization for the year ended December 31, 2022, were considered without donor restrictions and able to be used by the Organization as determined by the board of directors and management.

The contributed services recognized comprise various services (e.g. clerical, Braille printing, IT support, etc). Contributed services are reported at the estimated fair value in the financial statements based on current rates for similar services.

### 8. BOARD DESIGNATED NET ASSETS

Net assets that are designated for Give-Away Programs. These designations are based on actions by the Board of Directors, which can be altered or revoked at a future time by vote of the entire Board.

#### NOTES TO FINANCIAL STATEMENTS

### 9. NET ASSETS WITH DONOR RESTRICTIONS

At December 31, 2022, net assets with donor restrictions consist of cash and are available for the following:

Subject to the passage of time:

Future operations \$ 10,000

Subject to expenditure for specified purpose:

Foundation grants 22,595
Book sponsors 5,000

\$ 37,595

#### 10. NET ASSETS RELEASED FROM RESTRICTIONS

Net assets released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors during the year are as follows:

Subject to expenditure for specified purpose:

 Foundation grants
 \$ 8,000

 Book sponsors
 2,000

 \$ 10,000

### 11. SPECIAL EVENTS AND AUXILIARY ACTIVITIES

Revenue from special events aggregated approximately \$54,000 with related expenses of approximately \$2,300 for the year ended December 31, 2022.

Revenue from auxiliary activities aggregated approximately \$1,200.

#### NOTES TO FINANCIAL STATEMENTS

#### 12. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balance in one financial institution in Michigan. The balance is insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At December 31, 2022, the cash balance is fully insured.

#### 13. CONTINGENCIES

In the normal course of operations, there could be outstanding contingent liabilities such as lawsuits, governmental agency assessments, etc., which are not known to the Organization and therefore have not been reflected in the accompanying financial statements. The Organization's management is of the opinion that the liability, if any, will be either immaterial or insurance coverage is adequate to cover any potential losses.

#### 14. COMPARATIVE FINANCIAL STATEMENTS

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2021, from which the summarized information was derived.

#### 15. GIVE-AWAY PROGRAM

The amount of charges forgone for books furnished under the Organization's give-away program was approximately \$239,000 for the year ended December 31, 2022.

## 16. SUBSEQUENT EVENTS

Management has evaluated subsequent events through April 19, 2023, the date the financial statements were available to be issued.